

PAC Meeting Minutes

13 September, 2021

Called to order at 1801.

Welcome and Introductions – Leila

- Welcome back, big order of business today will be to go over and vote on budget for the year.
- Motion to approve agenda. First Leila/Second Federica/Majority Pass.
- Motion to approve minutes of May Annual General Meeting. First Leila/Second Federica/Majority Pass.

President's Report – Leila

- Leila and Dayna were on hand to greet parents on the first day of school, excited to be back, lots of positive energy and happiness.
- Several new subscribers to newsletter including many kindergarten parents.
- Leila was able to go into the school building to photocopy the family donation letter and was very excited to be able to be in the building and chat with teachers.
- Family donation letter will be going home in the next few days.

Annual Budget Review – Leila

- We have received clearance to do hot lunches this year, so hot lunch has been added to the budget again.
- FlipGive is not on budget and usually amounts to about \$300.00 additional.
- Overview of fundraisers being run as well as expenses.
- Email will go out to teachers advising how much money is available for classroom support.
- Emergency preparedness supplies in good shape; no additional money has been budgeted.
- Question/Steph: Why is the account in the negative? Has to do with casino account.
- Reminder that we can vote to amend budget as needed.
- Alisha is in the process of auditing credits on MunchaLunch, who is owed, who chose to donate balances, etc.
- Motion to approve budget. First Leila/Second Steph/Majority pass.

Unelected Positions

- Currently the only unelected position is emergency preparedness coordinator.
- Tara notes we just got new supplies of water and nutrition bars and requests a volunteer to come organize and inventory supplies.
- Melissa will send out request for volunteer to position in newsletter.

Treasurer's Report – Janey

- Janey has applied for the gaming grant and completed summary report, will be signing off on it and sending this week.

Fundraising – Leila

- All our standing fundraisers are continuing, save for Thrifty Foods, which changed the way they operate their fundraiser. We chose to not continue with the new program.
- Instructions on how to engage with fundraisers will be going out in Monday's newsletter.
- **Scholastic Book Fair** – Christine
 - o Will be offering a virtual book fair to go along with the physical fair this time. Kids will visit the physical fair with classes and be able to bring home list to parents, who can then order online. Books will be delivered to the school without shipping fees.
 - o Question/Alisha: What about purchasing books for teachers and tracking which books have been bought for which teachers? Christine will coordinate, may use SignUp program to manage.
 - o Comment/Tara: We won't be able to use the atelier or library as they are in use. Gym will be available, however will be in use by user groups in the evening. Carts will have to be rolled out of the gym in the evenings. Christine notes there are no longer any boxes involved, simply lockable rolling carts, so this should be manageable.
- **Neufeld Farms** – Leila
 - o Neufeld has been booked for November 18th and will run the same way as always. More info will follow closer to the date.
- **Purdy's** – Alisha
 - o Purdy's requires that we choose a date and work backwards, Alisha can secure November 21st or 25th. Purdy's will deliver to the school in a window sometime before December 1st.
 - o Question/Christine: Will fundraisers be available online? Most of them yes, still waiting on Fresh to You details. Treat Days won't be online but most everything else should be, Neufeld is now working on their own online platform which will hopefully be ready in time.
- **Treat Days** – Keri
 - o Hoping for indoor, will not be lingering or encouraging any gathering.
 - o Home baked goods no longer acceptable, treats must be individually packaged commercial goods. Those serving will need to have their Food Safe certification.
 - o Question/Dayna: There is a treat day scheduled for next Friday, should it be removed from the calendar for now? Yes, Keri needs more time to prepare.
 - o Question/Tatiana: Will there be vegan options for hot lunches and treat days? It will depend on what vendors offer. No vegan pizza available, may be an option with Booster Juice. Leila will follow up with Janine and Shannon.

Playground Committee – Duane

- Duane has spoken with vendors and is trying to look at options that will work with our budget. Brochures have been sent to him for review.

Principal's Report – Tara

- We were able to keep 10 divisions, which is a relief.
- Tara is pleased with staff, we have a great group of teachers.
- 3 teachers are in the final year of their Master's Degrees in Reggio Education, Mr. McDonald already has his.
- We have 17 teaching staff including 10 classroom teachers plus 7 learning support services teachers. 11 EAs, with potentially one more to come.
- We have secured an additional 2 hours of extra custodial time to clean touch services. Previously we had a custodian from 0600-1000, we now will have them until 12:20.
- District has provided new emergency preparedness supplies, our previous supplies expired in 2022 but new supplies expire in 2026.
- School has requested two assemblies through Art Starts but are currently waiting on okay from district due to Covid, as assemblies are still on hold.
- The hope is that Covid numbers stay manageable and more options will be come available, such as buddy classes, lunch monitors, and field trips. There is concern that children will become super spreaders of the Delta variant and entire classrooms or schools will need to close, so we are currently waiting to see what happens.
- User groups will be in the building and we will be able to get some revenue from them but we don't know how much yet. This money can be earmarked for the playground.
- Question/Steph: Is Ms. Pittman's class using the Strong Start sink for handwashing? Yes.
- Question/Alisha: How much are the Art Start assemblies? \$900.00/\$700.00. Some virtual assemblies need to be done by class and are therefore more expensive.

New Business – Leila

- Jennifer Allik suggested Meridian Meats as a fundraiser. Similar to Neufeld Farms, however 30% of sales are profit for the PAC, which is quite high for a fundraiser. They also have more locations and as such may be more accessible for obtaining products. Meridian does sell other goods but primarily meat. They are family run and local. We will run a Meridian fundraiser in the spring instead of Neufeld.
- Question/Federica: Suggesting No Apron Friday Facebook group (<https://www.facebook.com/groups/2579121182381413>) as a fundraiser for fruits and vegetables to be inclusive of vegans.
- Readathon was suggested last year, too late in the school year to proceed. We are going to revisit it this school year. Children will be sponsored to meet specific reading goals and get family members and friends to pledge dollar amounts if they reach said goals. Tara and teachers will also set aside money to sponsor learners whose families are not able to contribute. Dayna will write up information on event with a focus on inclusive language. Time of year is tentatively "BC Drop Everything and Read" day, which Tara will look into.

- Question/Dayna: With Truth and Reconciliation Day being observed on the 30th, will the school still be observing Orange Shirt Day? Yes, it is being observed the week prior up until the 28th, as the 29th is picture day.
- Question/Tatiana: Where can orange shirts be obtained? Dayna recommended Indigenous Women's Market (<https://www.facebook.com/groups/indigenouswomenholidaymarket>) and noted that shirts acquired should be done so from Indigenous vendors.
- Comment/Federica: Would like to consider planning some sort of fundraiser or event in support of Truth and Reconciliation for next year, we will discuss how to best proceed.

Motion to Adjourn Meeting

First Leila/Second Tatiana/Majority Pass.