

November 3th,

2020 Pac Meeting Minutes

In attendance: Leila, Melanie, Dayna, Keri, Tracee, Janey, Christine, Tara, Melissa, Federica, Andrea, Erno, Jane, Steph

Welcome and Introductions: Leila

- Motion to accept minutes for October. Christine first/ Keri second/ Majority pass.

President's Report: Leila

- PAC email engagement up from 54% to 79%
- Selina has left the school, Dayna taking over newsletter.
- Leila trying to work with Westminster Savings to get email transfers available for parents, as more Covid friendly. Because we are a non-profit, it is unlikely to be possible due to the need for a paper trail.
- Question as to whether Tara has heard about the Spirit of Coquitlam Grant/ she has emailed but not yet heard back.

Treasurer's Report: Janey

- Cheque for swings has been cashed
- Donations for month of October \$1,584
- Etransfer for \$19.17 from Sobey's
- Fresh 2 You: \$1,290.00 paid out, earnings of \$71.97
- Melanie notes there will be a further transfer of \$602.00 from Paypal, for a total earnings of \$673.97.
- \$115.00 paid for FoodSafe
- \$5 for staff gift
- Closing balance of \$27,756.94
- Additional donation of \$200.00 received today (Nov 3)

October 2020

General Account

Opening Balance	\$33,201.80
Income	\$2,893.17
Expenses	\$8,538.03
Closing Balance	\$27,556.94

Casino Account

Opening Balance	\$1,317.26
Income	\$4,100.00
Expenses	\$0.00
Closing Balance	\$5,417.26

Fundraising:

- Craft Fair: Christine
 - 18 vendors signed up.
 - Vendors have been appreciative of how we are running things, safety protocol. ○ Opening Saturday. ○ Shoppers have the ability to donate directly to the PAC via website.
 - Will need to send info out about pickup, ideally after school, no kids so Covid friendly. Will potentially assign timeslots.
 - Minimum 3 volunteers needed, masks and gloves required.
 - Sarah has offered her house for vendor drop off. Vendors will only do one drop off, will book with Sarah ahead of time, and pick up their cheques upon drop off.
 - We are using Square (free platform) for sales.
 - Canvas tote bags with Concentric Rings of Care selling for \$10 each. We have 100 to sell. Dayna will send link to Tara for staff to see.
- Fresh to You: Melanie
 - Everything completed for now ○ Needed to sell 40 bundles minimum/ 81 sold. ○ Pickup will be around Nov. 16th-27th, waiting to hear when exactly. ○ Have talked to Tara about getting tents set up for pickup area.
 - For every bundle sold, one is donated to those impacted by Covid. Some in our school community may benefit from this, some will be donated to Backpack Buddies, rest to food bank. ○ Stephanie noted that not enough bags were sent last year and that a backup plan should be in place.

Principal's Report: Tara

- Things are beginning to calm down.
- Virtual assembly with theme "We Are All Connected" was held.
- Action plan for learning being developed using student art and thoughts.
- Remembrance Day assembly will be held Nov. 10th. It will be virtually and likely hosted by the school district.
- Mr. Gill is currently in the school to help with technology for the next 6 weeks and has been assisting with the assembly.
- Bylaw officers have been monitoring pickup and drop off situation closely, issuing tickets. • Gym is open again though not available for all activities (tag, etc)
- Ms. Tracy working on a prerecorded virtual winter concert.
- Student led conferences approaching, most teachers planning to have portfolio to share plus optional face to face Zoom calls. Report cards go home Dec. 17th.
- Covid protocols are in place in case of a diagnosis. Most calls coming to principals from Fraser Health in the evening, principal then works with Fraser Health and superintendent to ensure information goes out.
- New support hired for Mondays. Natalie Frost will now be working full time as resource until maternity leave.

Emergency Preparedness: Tracee

- Great Shakeout, multiple drills have been held. All successful.

DPAC: Keri

- Superintendent came to speak, mostly on Covid protocols and how Covid money is being spent.
- Sometimes when a school has a reported exposure, it can be a delivery driver, eg, not necessarily member of school staff or student.
- DPAC solicits thoughts on what type of presenters may be wanted for meetings/ Dayna will include this information in next newsletter.

New Business: Leila

- Lots of fundraising ideas being suggested by community

- Auria Johnson suggested pumpkin patch. Dayna suggested there may be difficulty obtaining pumpkins. Federica feels it is a good idea regardless of Covid. Will look more into possibility in new year.
- Fulfill Shop suggested, local business run by women. Zero waste, order online, reusable packaging. 5% of sales back to PAC, everything done on their end. May be low energy for us. Leila will investigate.
- Entertainment Books suggested, rejected due to market saturation and lack of disposable income due to Covid.
- Coffee fundraiser a possibility, either Republica, Creekside due to being local. Leila to investigate.
- Purdy's difficult to access, Leila has called them and will look into setting up a fundraiser in time for Christmas. Tracee also able to help with this fundraiser.
- Tara thanked Federica for designing logo, floated idea of potentially coming up with Spirit Wear in the New Year.