

MEADOWBROOK P.A.C. AGM MINUTES

Monday, May 27, 2019

6pm to 7pm

Meadowbrook Library

Attendees: Steph, Leila, Christine, Alisha, Keri, Fedrica, Juan, Melanie, Rob, Lisa Marie
Tara (Administration)

1. Introduction (Stephanie) - overview of agenda
2. Principal's Report (Tara)
 - Tentative calendar for 2019/20 school year sent with last week at a glance
 - Four continuing positions posted 2 of which are full-time, as well as an 0.6 EAL
 - Opening in forest complete for outdoor learning opportunities
 - Tuesday, June 4th from 8:30am to 10am - parent volunteer thank you refreshment, toddlers welcome, would ask school aged kids to use supervision on playground
 - Booked gymnastics 2 weeks before Spring Break - still looking at other programs for next year.
 - Still at 10 divisions for next year
3. Proposed budget for 2019/20 school year (Alisha)
 - Budget reviewed - see attached - no concerns or objections raised
 - Motion to accept budget: Christine / Seconded: Leila / Majority: Passed
4. Unelected Positions (Stephanie)
 - a. Book Fair Coordinator - Steph (December) / Leila (February)
 - look at other options (Anna from)
 - b. Fresh to you - Claire (Josh's foodsafe #)
 - c. Grant writer - playground e.g. swings for \$25K, consider getting accessible swing
 - d. Dance Committee (November) - Alisha (Leila / Tiffany / Fedrica)
5. Elections
 - a. Description of Roles - overview provided if any interest expressed
 - b. Nominations (positions in bold are required for lottery grant)
 - **President: Stephanie Rothman**
 - **Vice President: Leila Harrison**
 - **Secretary: Christine Viray-Luk**
 - **Treasurer: Alisha Enns**
 - Emergency Preparedness Coordinator: Rob Fournier
 - DPAC Rep: Keri Marko (add email for DPAC distribution list next year)
 - Hot Lunch Coordinator: Leila (Onsite), Alisha (Vendors/Shopping), Fedrica Pritz (Munch a Lunch)

- News Letter: Salina Buchan
- Treat Day: Keri
- Facebook: Aubrey Marshall

6. Elections – Not applicable no positions contested

7. New Business (action items in bold)

- Will start to **recruit parents from grade 4 learners for grade 5 next year** - to assist Ms. Johnson with organizing hoodie order and BBQ for year end trip. Lisa Donaghy (current parent volunteer) putting together notes from this year's lessons learned e.g. start of year communication, put 'Meadowbrook' on sweat shirt
- Consider having a market night during student led conferences - Fedrica may orgnize
- Accessible swings (Action Items) - (i) **Leila to look into cost for additional accessible swings** (may look more favourably on grant) and (ii) **Tara to ask district maintenance to put on list for swing site prep**
- Hot Lunch survey to be sent out after Mexican lunch (June 6th) - **Steph to finalize survey**
- Thank you for donations recognition for Cobs to be included in newsletter** - Steph to ask Salina
- Picnic table delivery and installation to be complete in the next couple of weeks - **Juan to follow-up with supplier**

Call for Adjournment - 7pm